

FRIENDS OF THE GEORGETOWN PUBLIC LIBRARY
Board Meeting Minutes
December 14, 2011 - Library Conference Room

The following Board members were present: Louise Beyer, President; Susan Biggs, President-elect; Gayle Stover, Treasurer; Judy Johnston, Secretary; and Board members Beverly Sautter, Barbara Elrod, Martha Lawlor, and Jan Huelskamp. Also present was Pam Atkinson, Membership Co-chair. Absent were Board members Judy Apel and Ann Holliday. Also present was Eric Lashley, Library Director.

Call to Order

The President called the meeting to order at 10:10 am.

Secretary's Report

The minutes of the Nov. 9, 2011, Board meeting were approved as distributed by email.

Library Director - Eric thanked the FOL for all their many events during the year to benefit the Library and mentioned the Georgetown ISD coin campaign for the bookmobile brought in over \$1,800 in donations. The bookmobile is in production and scheduled to arrive by March 1. He and Michele Harber, the bookmobile librarian, have begun buying books to stock it as well as collecting appropriate donated items. A date for the ribbon cutting and introduction to the community has not been set yet. Brenna Normann is the new cataloging librarian and there is one half-time position left to fill.

He discussed the Library's ebook availability and usage, citing a cost to the Library of about \$6,000 per year for the license and selected titles. A patron can "check out" five titles for two weeks and put three on hold. Best sellers usually involve a waiting list.

Treasurer's Report

Gayle presented the Balance Sheet and Profit & Loss reports as of Nov. 30, 2011. Net income for November was \$8,267.70. Total liabilities & equity as of Nov. 30, 2011, was \$84,477.95.

Committee Reports:

Fund Raising - Author Series: Barbara reported that the next author will be Jim Hornfischer, who has been an editor and author and who is a literary agent living in Austin. His books on WWII naval history are very well regarded. He will speak on Thursday, Feb. 9, at 2:00 pm. Tickets will go on sale January 3 in Second-Hand Prose.

Calendar Sales: Susan reported that there are only 46 calendars left. Rosie Rocke has volunteered to sell them on Sunday, Dec. 18, when there is a music event at the Library.

WOW! Bookmobile Project - Louise gave an update on the bookmobile campaign. The Wine & Dine event was very successful, with many compliments by the attendees. Total donations to date are \$122,000. Michele Harber is setting up dates and times for bookmobile stops

Wine & Dine Event - Beverly discussed the event and said that at least 223 volunteer hours were put in to make sure the event was a success. She suggested a “debriefing” meeting of the committee for planning of similar future events. She also reminded committee chairs to make sure their volunteers have recorded their hours in the log book in anticipation of the Spring Volunteer Appreciation Event.

Volunteer Training: Louise said that no one was trained on Dec. 12.

Membership: Jan reported one new Life Member. To clarify a Life Member qualification, Gayle made a motion that a donation of \$500 would apply to an individual or a couple, depending on their stated intention; Martha seconded; motion passed unanimously.

Book Sales: Susan reported Second-Hand Prose net sales for November totaled \$2,260.42. Online sales (ABE and Amazon) were \$2,181.32. Volunteer hours totaled 600.

Old Business: Staff Appreciation: Gayle and Louise put together Christmas cards signed by all the Board members and the Red Poppy gift cards. They will be given to each of the 24 Library employees with a WOW! Shopping bag today.

New Business

Louise noted that the third cubicle in the staff area is for the FOL and includes the computer used for the Membership database.

There being no further business, the meeting was adjourned at 11:15 pm. The next Board meeting is scheduled for Wednesday, January 11, 2012, at 10:00 am.

January 11, 2012
(date approved)

Judy Johnston, Secretary